

# **New Patient Packet**

# **Patient Information**

Patient First Name: Middle Name:  City: State:  Email: Gender:		ne: Last Name:		Addre	Address:					
			Zip Code:  Marital Status:		Driver's License #: Date of Cell Phone: Home			SSN#:		
							e:	Work Phone:		
Emergency Contact Name:	Number:		Relationship :	Who r	Who may we thank for inviting you to our office?					
Dental Insurance	ce									
Policy Holder's First Name:		Policy Holder's Last Name:		Policy	Policy Holder's DOB:		Policy Holder's SSN #:			
Your Relationship to Policy Holder:		Employer:		Insura	Insurance Company Name:		Phone #:			
Subscriber ID:		Group #:			Insurance Card - Front No File Uploaded		Insurance Card - Back No File Uploaded			
Medical History	/									
Although dental pers may have or medicati answering the follow	on that you may	y treat the y be taking	area in and around yo could have an importa	our mouth yount interrela	ur mouth is a p ationship with	art of your ent the dentistry y	ire body. I ou will red	Health problems that you ceive. Thank you for		
Are you under a physician's care now?  O Yes  O No		If Yes,		a majo	Have you ever been hospitalized or had a major operation?  O Yes			If Yes,		
Have you ever had a serious head or neck injury?  O Yes  O No		If Yes,		0 N	0					
Are you currently taking a	any medications?									
Medication Name:				Comm	ents/Dosage:					
Do you take or have you? Fen or Redux? O Yes	taken Phen-	If Yes,		Acton	ou ever taken Fos el or any other me ning bisphosphoi	dications	If Yes,			
O No			O Yes O No							
If Yes,					en: Are you Taking oral cont Nursing?	raceptives?				

Are yo	ou allergic to any of the followi	ing'	•				
	Alcohol Aldactone AL eve Amoxicillin Aspirin Augmentin Bactrim Barbiturates Batrim Bees Besifloxacin Bioxin Ceften Celebrex Cephalesin Cephalosporin cipro Clindamycin Codeine Cortisone injections Cymbalta Demerol Dexamethasone Doxycycline Emuren	000000000000000000000000000000000000000	epinephrine erythromycin Excedrin Fluconazole Fosamax Hydrochlorothiazide Hydrocodine Ibuprofen Indocin / Indomethacin Iodine Latex Levaquin Levogloxacin Lisinipril Local Anesthetics Macrodantin Mangoes Mercury Metals Metformin Morphine Narcotics Neosaporin Neurontin niacin Nickel	000000000000000000000000000000000000000	Nitroglycerin NSAIDS oxycodone Penicillin Percocet Percodan Poinsetta Plant propranolol Reglan Seasonal Allergies Semcor Septra Spornax Anti-Fungal Statins Steroids Sulfa Tetracycline Thimerosol Triple antibiotic ointi Vancomycin Versed Vicodin Wheat Z-pack Zoloft	ies ngal	
Pleas	e list out any other allergies yo	u m	ay have:				
	*Pre-Med - Clind *Pre-Med - Other Acid Reflux ADHD AFib Allergies Allergy - Aspirin Allergy - Codeine Allergy - Erythro Allergy - Hay Fever Allergy - Hay Fever Allergy - Denicillin Allergy - Denicillin Allergy - Sulfa Alzheimers Anemia Angina Arthritis Artificial Joints Asthma Back Problems Blood Disease Cancer Cardiac Pacemaker Colon Resection COPD Dementia e list out any other medical pro	00000000000000000000000000000000000000	Diabetes Dizziness Dry mouth Emphysema Epilepsy Excessive Bleeding Fainting Fractured Bone GERD Glaucoma Head Injuries Heart Attack Heart Disease Heart Murmur Heart Valve Replacement Hepatitis Hepatitis B High Blood Pressure High Cholesterol HIV Jaundice Joint Replacement or Implants Kidney Disease Leukemia Liver Disease Low Blood Pressure Lupus Mental Disorders ms you may have:		Multiple Mye   Myelodyspa   Nervous Dis Other   Pacemaker   Parkinson's   Pregnancy   Radiation Tr   Recovering / Rheumatic F   Rheumatics   Sinus Proble   STD's   Stomach Proble   Stroke   Swollen Ank   Thyroid Proble   Tuberculosis   Tumors   Ulcers   Venereal Dis   Vertigo   Watchman	spastic Syndrome Disorders  sker on's Disease loy in Treatment ing Alcoholic tory Problems stic Fever stism shoblems An Problems Ankles Problem Ilosis	
	erous to my (or patient's					ely answered. I understand that providing incorrect information the dental office of any changes in medical status.	ı can be
Sign							
•							
Der	ntal History						
How	long ago was your last visit to 1 Month	the	dentist?		Na	Name, address, and phone number of previous dentist:	
0 0 0 0 0 0 0	3 Month 6 Month Last than 1 year 1-2 year 2-3 year 3-5 year More than 5 year I've never seen a dentist						
Date	of most recent dental exam an	d d	ental x-rays:		Н	How did you find us?	

		0	Existing Patient				
		0	Friend/Collegue				
		0	Google				
		0	Internet				
		0	Next Door App				
		0	Television Ad				
		0	Other				
If you selected other patient, please name the	e patient here:	I routii	nely see my dentist every:				
		0	3 Months				
		0	4 Months				
		0	6 Months				
		0	12 Months				
		0	Not Routinely				
Reason for today's visit:		Whati	s your immediate dental concern?				
□ Check-up							
□ Pain		-					
□ Other							
Have you ever had a bad experience at the de	entist?	If yes,	please explain:				
O Yes							
O No		-					
Have you had any complications following to	reatment?	If yes, please explain:					
O Yes							
O No							
Have you had any unfavorable reactions to c	ental anesthetic?	If yes,	please explain:				
O Yes							
O No							
Are your teeth sensitive to cold or hot temperatures?	Do you grind your teeth?	Are yo	u aware of sores or irritated areas mouth?	Have you ever been treated for Periodontal or Gum Disease?			
O Yes	O Yes	O Y6		O Yes			
O No	O No	0 No		O No			
Does dental treatment make you	Do your gums bleed when you brush or	Chack	all that annly				
nervous? bo your gams bleed when you brush or nervous?		Check all that apply:  Had complications from past dental treatment					
O No	O Yes	_	Had trouble getting numb				
<ul><li>Yes or Slightly</li></ul>	O No		Had/have experienced dry mouth				
<ul><li>Yes or Moderately</li><li>Yes or Extremely</li></ul>	O Sometime		Have experience popping and/or cli	icking of the jaw joint Or or have a limited			
,			opening Experienced gum recession				
			Notice teeth becoming more crooke	ed Or crowded Or or overlapped			
				sweets Or or avoid brushing any part of			
		_	the mouth	Sweets of or avoid brasining any partor			
			Have difficulty chewing				
			Wear or have worn a bite appliance	or night guard			
			Had any teeth become loose on the	eir own (without injury)			
			Notice spaces developing between	teeth			
			Had/have braces Or orthodontic tre	atment			
			Food gets trapped between any tee	eth			
			Have whitened or bleached your tee	eth			
			clench or grind your teeth				
			Noticed an unpleasant taste or odo				
			□ Experienced a burning sensation in the mouth				
		□ Snore or wake up frequently during the night					
			Notice teeth becoming more loose				
Your Smile:							
Do you like your smile?		Ifyou	could change your smile, what would	you like to change?			
O Yes			Change the color of my teeth				
O No			change the position or alignment of	f my teeth			
			Close spaces or restore worn out or	broken teeth			

		_	g	
			other	
am in	terested in:		ure your visit is a great experience, please share any questions or concerns yo	
)	Teeth whitening	would like us to know about:		
)	Straight teeth			
)	Replacement of missing teeth			
)	White fillings			
)	Other			

change the shape of my teeth

# Your Information. Your Rights. Our Responsibilities.

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

### Your Rights

You have the right to: • Get a copy of your paper or electronic medical record • Correct your paper or electronic medical record • Request confidential communication • Ask us to limit the information we share • Get a list of those with whom we've shared your information • Get a copy of this privacy notice • Choose someone to act for you • File a complaint if you believe your privacy rights have been violated

#### Your Choices

You have some choices in the way that we use and share information as we: • Tell family and friends about your condition • Provide disaster relief • Include you in a hospital directory • Provide mental health care • Market our services and sell your information • Raise funds

#### Our Uses and Disclosures

We may use and share your information as we: • Treat you • Run our organization • Bill for your services • Help with public health and safety issues • Do research • Comply with the law • Respond to organ and tissue donation requests • Work with a medical examiner or funeral director • Address workers' compensation, law enforcement, and other government requests • Respond to lawsuits and legal actions

### Your Rights

When it comes to your health information, you have certain rights. This section explains your rights and some of our responsibilities to help you.

## Get an electronic or paper copy of your medical record

• You can ask to see or get an electronic or paper copy of your medical record and other health information we have about you. Ask us how to do this. • We will provide a copy or a summary of your health information, usually within 30 days of your request. We may charge a reasonable, cost-based fee.

## Ask us to correct your medical record

• You can ask us to correct health information about you that you think is incorrect or incomplete. Ask us how to do this. • We may say "no" to your request, but we'll tell you why in writing within 60 days.

## Request confidential communications

• You can ask us to contact you in a specific way (for example, home or office phone) or to send mail to a different address • We will say "yes" to all reasonable requests.

## Ask us to limit what we use or share

• You can ask us not to use or share certain health information for treatment, payment, or our operations. We are not required to agree to your request, and we may say "no" if it would affect your care. • If you pay for a service or health care item out-of-pocket in full, you can ask us not to share that information for the purpose of payment or our operations with your health insurer. We will say "yes" unless a law requires us to share that information.

## Get a list of those with whom we've shared information

• You can ask for a list (accounting) of the times we've shared your health information for six years prior to the date you ask, who we shared it with, and why. • We will include all the disclosures except for those about treatment, payment, and health care operations, and certain other disclosures (such as any you asked us to make). We'll provide one accounting a year for free but will charge a reasonable, cost-based fee if you ask for another one within 12 months.

## Get a copy of this privacy notice

You can ask for a paper copy of this notice at any time, even if you have agreed to receive the notice electronically. We will provide you with a paper copy promptly.

## Choose someone to act for you

• If you have given someone medical power of attorney or if someone is your legal guardian, that person can exercise your rights and make choices about your health information. • We will make sure the person has this authority and can act for you before we take any action.

## File a complaint if you feel your rights are violated

• You can complain if you feel we have violated your rights by contacting us using the information on page 1. • You can file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201, calling 1-877-696-6775, or visiting www.hhs.gov/ocr/privacy/hipaa/complaints/. • We will not retaliate against you for filing a complaint.

## Your Choices

For certain health information, you can tell us your choices about what we share. If you have a clear preference for how we share your information in the situations described below, talk to us. Tell us what you want us to do, and we will follow your instructions. In these cases, you have both the right and choice to tell us to: • Share information with your family, close friends, or others involved in your care • Share information in a disaster relief situation • Include your information in a hospital directory If you are not able to tell us your preference, for example if you are unconscious, we may go ahead and share your information if we believe it is in your best interest. We may also share your information when needed to lessen a serious and imminent threat to health or safety. In these cases we never share your

information unless you give us written permission: • Marketing purposes • Sale of your information • Most sharing of psychotherapy notes In the case of fundraising: • We may contact you for fundraising efforts, but you can tell us not to contact you again.

### Our Uses and Disclosures

## How do we typically use or share your health information?

We typically use or share your health information in the following ways.

#### Treat you

We can use your health information and share it with other professionals who are treating you. Example: A doctor treating you for an injury asks another doctor about your overall health condition.

### Run our organization

We can use and share your health information to run our practice, improve your care, and contact you when necessary. Example: We use health information about you to manage your treatment and services.

### Bill for your services

We can use and share your health information to bill and get payment from health plans or other entities. Example: We give information about you to your health insurance plan so it will pay for your services.

## How else can we use or share your health information?

We are allowed or required to share your information in other ways – usually in ways that contribute to the public good, such as public health and research. We have to meet many conditions in the law before we can share your information for these purposes. For more information see: www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/index.html.

### Help with public health and safety issues

We can share health information about you for certain situations such as: • Preventing disease • Helping with product recalls • Reporting adverse reactions to medications • Reporting suspected abuse, neglect, or domestic violence • Preventing or reducing a serious threat to anyone's health or safety

#### Do research

We can use or share your information for health research.

#### Comply with the law

We will share information about you if state or federal laws require it, including with the Department of Health and Human Services if it wants to see that we're complying with federal privacy law.

#### Respond to organ and tissue donation requests

We can share health information about you with organ procurement organizations.

## Work with a medical examiner or funeral director

We can share health information with a coroner, medical examiner, or funeral director when an individual dies.

## Address workers' compensation, law enforcement, and other government requests

We can use or share health information about you: • For workers' compensation claims • For law enforcement purposes or with a law enforcement official • With health oversight agencies for activities authorized by law • For special government functions such as military, national security, and presidential protective services

## Respond to lawsuits and legal actions

We can share health information about you in response to a court or administrative order, or in response to a subpoena.

## Our Responsibilities

• We are required by law to maintain the privacy and security of your protected health information • We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information. • We must follow the duties and privacy practices described in this notice and give you a copy of it. • We will not use or share your information other than as described here unless you tell us we can in writing. If you tell us we can, you may change your mind at any time. Let us know in writing if you change your mind. For more information see: www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html.

## Changes to the Terms of this Notice

We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, in our office, and on our web site.

# Signature

Signature:

# Sign